| **Your Restaurant Name** | | | |  |
| --- | --- | --- | --- | --- |
| <Mailing Address> |  |  |  | **INVOICE NO.**  #0001 |
| <Phone Number> |  |  |  |
| <Email Address> |  |  |  | **DATE OF ISSUE**  mm/dd/yyyy |
| <Website URL> |  |  |  |

| **BILLED TO** |  | | | |
| --- | --- | --- | --- | --- |
| <Customer Name> |
| <Mailing Address> |

| **Item** | | **Unit Cost** | **Quantity/Hours** | **Total Cost** |
| --- | --- | --- | --- | --- |
| Item Name | | $20 | 5 | $100 |
| Item Name | | $20 | 5 | $100 |
| Item Name | | $20 | 5 | $100 |
| Item Name | | $20 | 5 | $100 |
|  | |  |  |  |
|  | |  |  |  |
|  | |  |  |  |
|  | |  |  |  |
|  | |  |  |  |
|  | |  | **SUBTOTAL** | $400 |
|  | |  | **DISCOUNT** | $40 |
|  | |  | **[TAX RATE]** | 15% |
|  | |  | **TAX** | $54.00 |
|  | |  | **INVOICE TOTAL**  **$414.00** | |

**Terms**

This invoice is due in 30 days, on mm/dd/yyyy