

Bar Cleaning Checklist

Date: _____

Opening	Check when Complete	Notes
Put away any clean dishes from the previous day		
Wipe down glassware, dishes, utensils, etc.		
Clean the tables, bar, chairs, and bar stools		
Melt and remove old ice, restock new ice		
Lay out clean towels, bottle openers, and wine keys		
Prepare garnishes for the day like lemon and lime		
Check keg levels and clean beer taps thoroughly		
Tidy the cash register and stock up cash for the day		
Discard open wine in the fridge that is five to seven days old		
Check the dates of juices and toss if three days old or more		
Lay out clean floor mats to prevent slipping and odors		
Place new liners in trash cans		

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Date: _____

During the Day	Check when Complete	Notes
Regularly sanitize the bar with a rag and cleaning solution		
Straighten and wipe tables, chairs, and bar stools		
Refill coolers with beer bottles and cans		
Empty the trash and reline as needed		
Flatten and store empty container boxes		

Bar Cleaning Checklist

Date: _____

Closing	Check when Complete	Notes
Wash dishes and glassware, leave to air-dry		
Wrap leftover garnishes and store in a cooler		
Wipe the bar top, tables, chairs, and stools		
Dust off display bottles and clean speed rails		
Clean the beer taps with a keg-line brush		
Sanitize soda dispenser guns		
Empty and wash drink mixer bottles		
Ensure floor drains are free of debris		
Check the fridge temperature and restock supplies		
Empty the trash can and add a new liner		
Put any empty bottles in garbage or recycling		
Sweep and mop the floors, rinse and dry floor mats		
Clean shelving for glassware and display bottles		
Dust and rotate glasses on racks and shelves		
Wipe down and empty reach-in coolers		
Sanitize and flush keg lines		
Tidy and organize drawers and cabinets		
Check expiry dates for walk-ins and reach-ins		

Bar Cleaning Checklist

Date: _____

Weekly	Check when Complete	Notes
Clean and empty reach-in coolers		
Take preventative steps for bugs and pests		
Put floor mats in the dishwasher or power wash outdoors		
Sweep and mop behind and under equipment		
Dust difficult-to-reach surfaces		