What's New in TouchBistro 7.2

In TouchBistro 7.2 we've changed some of the navigation design and colors to align with Apple's guidelines as well as accessibility guidelines.

You can now issue and report on payouts and pay ins. You can associate your products with barcodes and ring in purchases using your iPad's rear-facing camera.

PayPal user in the USA can now use PayPal's EMV card reader.

Consult these release notes for full details on these changes along with other significant improvements added in version 7.2.

Need More Help?

Email support@touchbistro.com if you are experiencing any issues with this update.

Payouts/Pay Ins

TouchBistro now allows you to set up and track cash drawer payouts (cash coming out of the cash drawer to pay for items related to your business) as well as pay ins (cash coming into your cash drawer for a reason other than a sale).
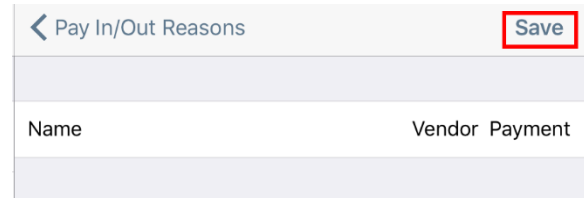
Setting Up Pay In/Payouts

Create Pay In/Payout Reasons

Under **Admin | Admin Settings | Menu** we've added a **Payout Reasons** option that allows you to enter payout/pay in reasons for reporting purposes.
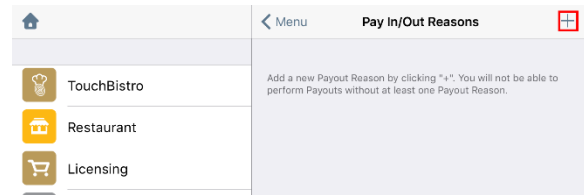
Tap the **Add +** icon to add a reason. You can add both pay in and payout reasons.

For example, you might add a payout reason like "Pinball machine refund" or "Vendor payment". A pay in reason might be something like "Float addition". Tap **Save** when done entering the reason.

Enabling Pay In/Payout Rights for Staff Types

After you've created your payout reasons, you should set which staff type has the ability to issue payouts and pay ins.

Tap **Admin | Admin Settings | Staff | Staff Types**. Select a staff type like **Manager** or **Bartender**.
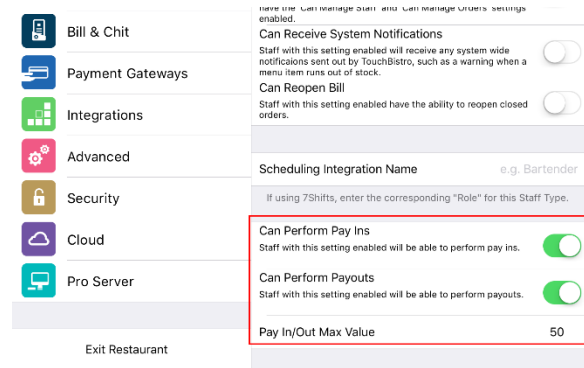
At the bottom of the screen you will find a new section to manage pay in/payout rights.

Enable **Can Perform Pay Ins** and **Can Perform Payouts**. If enabled, you can limit the maximum amount the staff type is allowed to payout or accept as a pay in. For example, you might set a bartender staff type to $75 and a manager staff type to $200.

Note: the Admin may do an unlimited pay in/payout amount.

Enable Pay In/Payout button for the Register

Tap **Admin | Admin Settings | Advanced.** Scroll to the bottom and tap **Change Register Buttons.**

Tap one of the quick pay buttons you may not use like **Smart 3**. Tap **Pay In/Out**. Tap **Done/Save**.

Using Payouts

The **Pay In/Out** button is available only on the cash register. It's not available when you're on a table or any kind of order screen (delivery/takeout/bar tab).

Tap **Pay In/Out**.

Enter the amount to be paid out or paid in. Tap **Reason** to select a pre-configured reason. Add a comment if the payout or pay in needs to be supported with additional details.

After you complete these details, pay **Payout** if this is a payout or **Pay In** if this is a pay in.

Date: July 4, 2016 at 10:56 AM
Register: Cash Register
Waiter: James
Reason: Vendor Payment
Comment: Milk supplies

Amount: $53.25

Employee Signature:

_____

Vendor Signature:

Select a receipt option. TouchBistro will generate a special receipt for the payout/pay in requiring server and vendor signatures.

If your cash drawer is connected to your receipt printer, TouchBistro will "kick" open the drawer to facilitate the payout or pay in.

Payout/Pay in Reporting
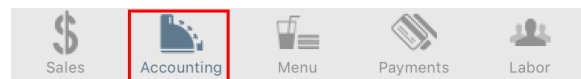
Under **Admin | Reports | Accounting**, we've added a **Payouts Report** to track money going in and out when the Payouts/Pay in function is used.

If you have multiple cash registers (for example one at the counter and one at the bar), the report will indicate which cash register the money was paid out of or in to.

Barcode Scanning

You can now associate your menu items with barcodes and scan them using the iPad rear facing camera when you're in cash register mode.

Entering Barcodes

Access menu items you want to associate with bar codes (**Admin | Admin Settings | Menu | Menu Items**).

Tap **Scan Barcode Code**.
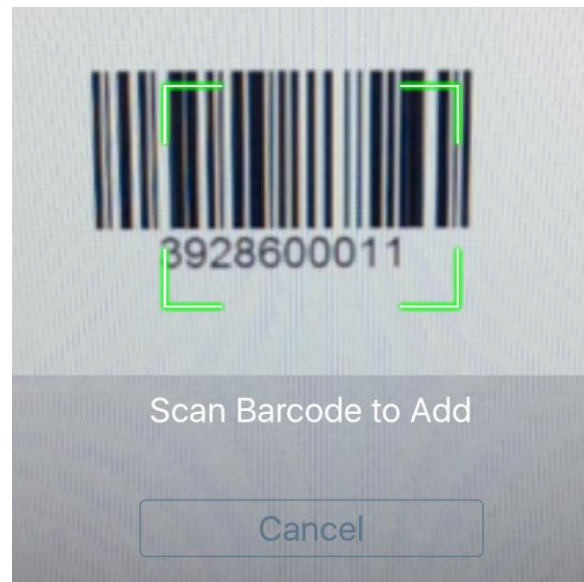
Using the iPad's rear-facing camera, line up the barcode in the guides. If the barcode is not immediately recognized, pull the iPad back and then slowly bring the camera forward towards the barcode ("zooming in") until the barcode is recognized.

When recognized, TouchBistro reads the barcode's UPC number and completes the **UPC** field in TouchBistro.

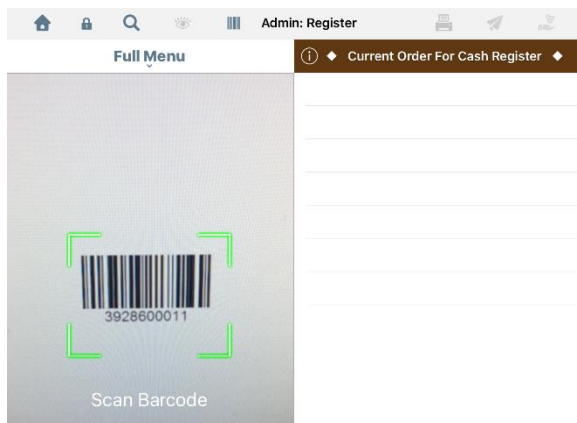TouchBistro™ V 7.2 Release Notes Page **3**

If you need to delete the barcode, simply tap on the **UPC** field and backspace over the UPC number to delete it. You can then rescan the item.
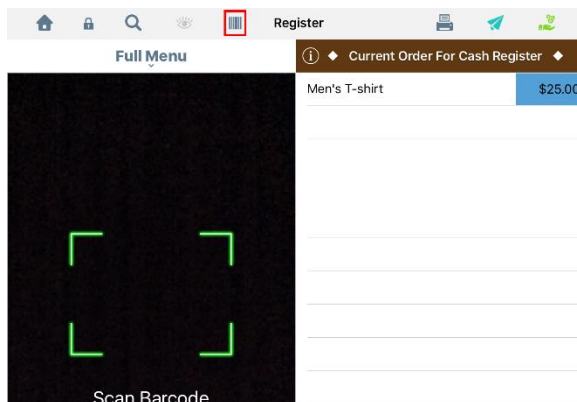
Using Barcodes

Barcodes scanning is only available from the POS cash register.
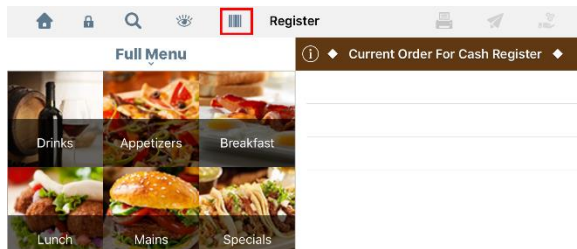
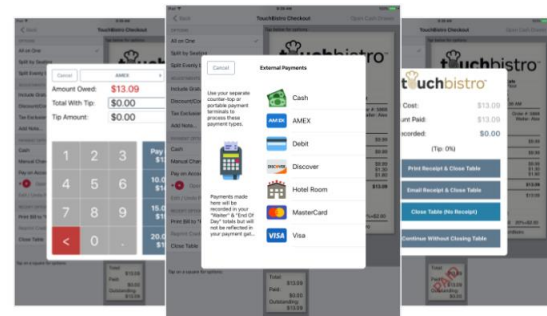
Tap the **Barcode** icon.

Use the guides to line up the barcode.

The menu item will automatically be entered into the order section. Tap the **Barcode** icon to return to the normal menu view.

Better Apple Design Integration

You will find a number of screens have a new look. This is to better integrate with Apple design standards. It also helps present staff who are accustomed to navigating iPad and iPhone screens with a more familiar interface.
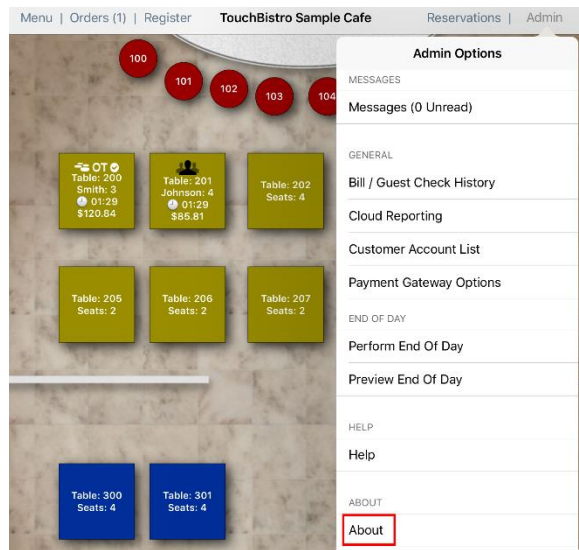
Dark Mode

If the new navigation color scheme does not provide enough contrast for an employee, you can access the employee's staff page (**Admin | Admin Settings | Staff | Staff**) and enable the new **Dark Mode** option.

PayPal EMV (USA)

TouchBistro now supports PayPal USA's EMV card reader.

About Option Moved

The **About** option indicates the TouchBistro version number (e.g., 7.2) as well as a list of version by version feature enhancements. In previous versions it was located on the bottom right of the screen. It has now been moved under the **Admin** drop-down menu.

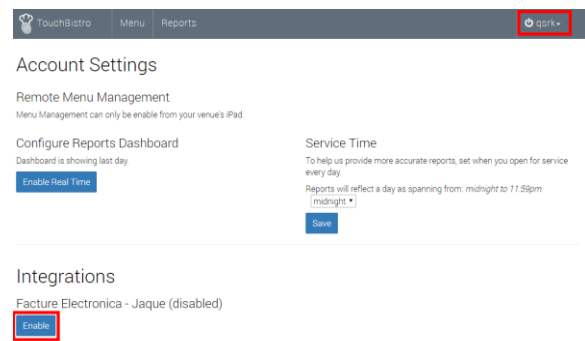## Mexico Electronic Invoice Integration

TouchBistro Pro (multi iPad) now supports Mexico's electronic invoice reporting requirement.
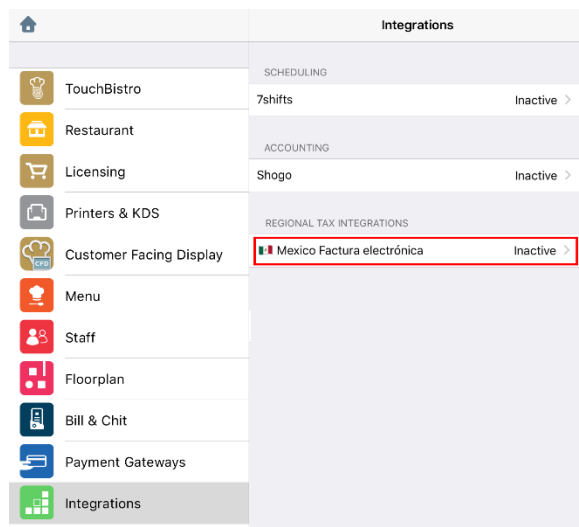
If you are a pro user, enable it under **Admin | Admin Settings | Integrations.**
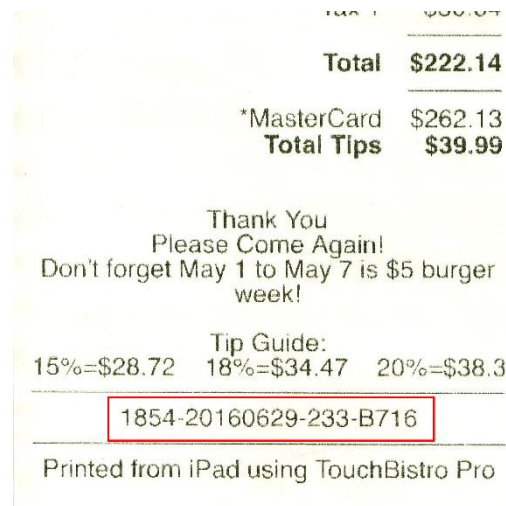
When enabled, TouchBistro will print a compliant invoice code at the bottom of each receipt.

After enabling it, access your cloud reporting site (cloud.touchbistro.com). Open your **Settings** page and enable the **Factura Electronica – Jaque** option.

Jaque is an approved third-party service that will re-transmit your invoice data to the Mexican tax authority.

Reports on the Pro Server

We've removed the reporting options from the Pro Server. Reports are available from your iPad (**Admin | Reports**) and the Cloud site.